

 <b>Privacy information for job application</b>	002/07.2023
	ID: 8806

Thank you for your interested in our company for applying for a position with us. We would like to provide you with information on the processing of your personal data in connection with the application below.

## 1 Who is responsible for the data processing

Responsible body in the sense of data protection law is:

mdc medical device certification GmbH  
Kriegerstraße 6  
70191 Stuttgart  
Tel. +49 711 253597 0  
E-Mail [mdc@mdc-ce.de](mailto:mdc@mdc-ce.de)

You will find further information about our company, details of the authorized representatives and other contact options in our website imprint, which you can find here: <https://www.mdc-ce.de/impressum.html>

## 2 Which of your data do we process and for what purposes?

We only process the data that you have provided to us directly, or via the Federal Employment Agency, or via a recruitment agency in connection with your application, in order to check your suitability for the position (or other open positions in our companies, if applicable) and to carry out the application process.

## 3 What is the legal basis for the processing?

The legal basis for the processing of your personal data in this application procedure is primarily Section 26 of the German Federal Data Protection Act (Bundesdatenschutzgesetz BDSG) in its current version. According to this, the processing of data required in connection with the decision on the establishment of an employment relationship is permissible. In addition, Art. 6 para. 1 lit. b) GDPR is to be used as a legal basis, which describes the processing for the implementation of pre-contractual measures.

## 4 How long is the data stored?

Data of applicants will be deleted after 6 months at the latest in the event of a rejection. In the event that you have agreed to further storage of your personal data, we will transfer your data to our applicant pool. There, the data will be deleted after two years at the latest.

If you have been awarded a position during the application process, the data will be transferred from the applicant data system to our HR information system.

If, contrary to expectations, the data is required for legal prosecution after completion of the application process, further data processing may take place on the basis of the requirements of Art. 6 GDPR, in particular in order to safeguard legitimate interests in accordance to Art. 6 Para. 1 lit. f) GDPR.

## 5 To which recipients will the data be forwarded?

**Internal recipients:** After receipt of your application, your applicant data will be viewed by managers of mdc medical device certification GmbH. Suitable applications are then forwarded internally to the department managers responsible for the respective open position. Then the further procedure is coordinated. In principle, only those persons within the company have access to your data who require it for the proper conduction of our application process.

**Possible external recipients:** The relevant data in each individual case is transferred to the following bodies on the basis of statutory provisions or contractual agreements:

- Federal Employment Agency;
- Possible access to personal data by employees of the company PERSIS GmbH, Heidenheim in case of error correction or modification of the software. The confidentiality is regulated in an order processing contract.
- If applicable, personnel consulting companies (only with your consent);
- Chamber of Industry and Commerce (only in case of need);
- Legal representatives (only in case of need);
- Courts (only in case of need);

## 6 Where is the data processed?

The data is processed exclusively in computer centers in the Federal Republic of Germany. Paper documents are processed exclusively in the secured business premises of mdc. Data will not be transferred to third countries outside the EU.

## 7 Your rights from the data protection law

You have the right to information about your personal data processed by us. In the case of a request for information that is not made in writing, we ask for your understanding that we may require proof from you that you are the person you claim to be. Furthermore, you have the right to rectification or deletion or to restriction of processing as well as the right to data portability, insofar as no circumstance speaks against this by law. Furthermore, you have the right to object to processing within the scope of the law.

## 8 Our data protection officer

We have appointed a data protection officer for our company. You can reach him under the following contact options:

mdc medical device certification GmbH  
Data Protection and Data Security Officer  
Kriegerstrasse 6  
70191 Stuttgart  
E-mail: [datenschutz@mdc-ce.de](mailto:datenschutz@mdc-ce.de)  
Phone: +49 711 253597 156

If you have any questions regarding the processing of your personal data or if you wish to exercise any of the above rights or if you wish to make a complaint please use these contact options.

## 9 Your right to complain

In addition to the possibility to complain directly to us, you have the right to complain about the processing of personal data by us to a data protection supervisory authority if you believe that the processing of your personal data violates valid data protection law.

The following data protection supervisory authority is responsible for us:

The State Commissioner for Data Protection and  
Freedom of Information Baden-Württemberg

Corporation under public law represented by the State Commissioner for Data Protection and Freedom of Information Baden-Württemberg Prof. Dr. Tobias Keber.

House address:  
Lautenschlagerstraße 20  
70173 Stuttgart / Germany



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